



## **PROSPECT HILL CEMETERY**

*Organized by The First Presbyterian Church – 1866*  
**CALDWELL, NEW JERSEY**

### **RULES AND REGULATIONS**

#### **I. GENERAL**

- As stated on the grave purchase record card, lots and single graves are sold subject to the Rules and Regulations of the cemetery as they are currently written or may be established in the future. An owner of several single graves shall not be considered a lot (multiple grave) owner.
- Cemetery management must be advised of address or name changes of owners.
- No lot or grave shall be used for any purpose other than the burial of deceased individuals.
- The cemetery retains the right to repurchase any lot or grave no longer needed or wanted by the owner at the original purchase price less 20% administrative fee.
- No lot or grave shall be resold without notifying cemetery management and obtaining their written permission.
- No artificial flowers, artificial decorations, symbols, statues, vigil lights or other non-monument items will be allowed on any grave or lot. No wood, glass, metal, plastic, stone, concrete, or brick structures above the ground shall be permitted. No lot enclosures of stones, brick, iron railings, shrubs, flowers, or trees or of any other kind shall be permitted.
- Wreaths, ground covers, and grave blankets will be allowed during holidays such as Christmas and Easter. Cemetery personnel shall remove such items after a reasonable period of time.
- American flags may be placed adjacent to the headstone during the period May through November. Flagpoles may not exceed thirty-two inches in height, and flags may not be larger than twelve inches in height by eighteen inches in length.
- No new trees, shrubs, or bushes of any kind may be planted on a grave or lot.
- Any existing trees, shrubs, bushes, or other plants that may, by means of their roots, branches, or otherwise, become detrimental to the adjacent lots or graves, avenues, or general appearance of the cemetery shall be removed or trimmed.
- Flowers may be planted within one foot from the front of a slant or upright monument on single graves.

- On a lot with four graves or more with a family monument, flowers should be planted within one foot from the front of the family monument only.
- In the Prospect Street Section and on urn lots, live flowers may be planted at least six inches in front of marker. Cut flowers are allowed in an approved container.
- At Cremorials, cut flowers are allowed in appropriate containers.
- If plants or flowers are not maintained and become unsightly, the cemetery retains the right to remove them.

## **II. INTERMENTS AND RIGHTS OF BURIALS**

- Orders for opening of graves must be given at least forty-eight hours before the time of interment.
- A grave opening order on forms furnished by the cemetery must be filed with the Superintendent for every interment. Grave opening order must be signed by the Funeral Director and the grave/lot owner or his/her authorized representative.
- Only cemetery equipment shall be used for interments.
- The place of interment in a lot shall be subject to the reasonable determination by the Superintendent or person in charge of interments.
- No opening for an interment shall be made until all due charges against a lot or grave are paid in full.
- Double interment in one grave shall be permitted if there is no danger of any adjoining grave caving in while making the opening for the first interment.
- A person inheriting a grave or lot by the specific terms of a will shall file with the cemetery a certified copy of such will.
- Upon the death of the original lot owner, dying intestate or if the lot is not specifically mentioned in the will, the right of burial shall descend to the heirs at law. A residuary clause in a will shall not cover a cemetery lot/grave.
- The remains of a widow or widower of a person who owns a lot/grave or has the right of burial therein at the time of his/her death may also be interred in such lot/grave without the consent of any person claiming any interest therein.
- The purchase of a single grave in a Single Grave Section shall confer the right to burial in such grave but shall not confer any rights in the surrounding ground.
- Interments of stillborn or infants in an urn lot is permitted providing the vault is placed with a four foot depth from the surface of the ground.
- Vaults are required, except for cremains.
- The number of interments per grave shall be:
  - Double depth - one double and single depth interment plus two cremains
  - Single depth - one single depth interment plus two cremains or four cremains
  - Urn lot - two cremains or two stillborn.

### III. FOUNDATIONS AND MEMORIAL WORK

- As of September 1982, construction of private mausoleums is prohibited.
- Only Barre granite from approved Monumental Quarries shall be used.
- Only one monument shall be permitted on each lot or grave.
- A flush foot marker may be used in addition to a monument on a single grave.
- New or additional markers on lots must conform to existing markers.
- Markers in the Prospect Street Single Grave Section and on urn lots must be 2 feet by 1 foot and set flush with the ground.
- The location of a monument or marker on a lot or grave is to be determined by the cemetery in accordance with the general layout of the sections.
- The length of the base of a monument shall not exceed the following dimensions:
  - On 1 grave lot - not to exceed 2 feet, 8 inches
  - On 2 grave lots and on 4 grave lots having 2 rows of graves - not to exceed 4 feet
  - On 3 grave lot and on 6 grave lot having 2 rows of graves - not to exceed 6 feet
  - On larger than 6 grave lots the length of the base shall not exceed 50% of the width of the lot.
- No monument or marker shall be placed on any lot or single grave without a concrete foundation to be built by the cemetery at the currently published rate per superficial square foot.
- The minimum charge for foundations shall be the current published rate. Foundation charges must be paid in advance.
- An application in duplicate showing a sketch, dimensions and inscription of memorial work shall be submitted by the Monument Dealer for approval.
- Lot and grave owners are responsible for the upkeep, maintenance and repair of markers and monuments on their lots or graves.
- On any lot having 2 rows of graves, the monument must be placed in the center.
- Markers on lots having 2 rows of graves must be placed at the foot of the graves in the front and at the head of the graves in the rear.
- No base to a monument shall exceed 8 inches in height.
- Total height of monument with base shall not exceed 4 feet. At Westville Avenue and Thomas Street fenceline areas, total height of monument with base shall not exceed 3 feet.
- Monuments must be attached securely to bases.
- No names or other advertising matter of the quarry or the firm furnishing the monument shall be cut or attached to the monument.
- Approved bronze markers must be delivered to the cemetery for installation.
- Temporary metal grave markers will be allowed to remain on graves for a period of twelve months.
- As of June 1990, no new memorial benches will be allowed.